

Notice of Meeting

Cabinet Member for Education and Learning Decisions



Date and Time

Tuesday, 27 June
2023
10.00 am

Place

Woodhatch Place, 11
Cockshot Hill Reigate
Surrey RH2 8EF

Contact

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Cabinet Member for Education and Learning
Clare Curran

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AGENDA

1 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- i. Any disclosable pecuniary interests and / or
- ii. Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

2 PROCEDURAL MATTERS

a MEMBERS' QUESTIONS

The deadline for Members' questions is 12pm four working days before the meeting (21/06/2023).

b PUBLIC QUESTIONS

The deadline for public questions is seven days before the meeting (20/06/2023).

c PETITIONS

The deadline for petitions was 14 days before the meeting, and no petitions have been received.

3 SEND CAPITAL PROGRAMME PHASE 4: PROPOSAL TO EXPAND WOODFIELD SCHOOL ONTO A SPECIAL SCHOOL SATELLITE SITE AT CARRINGTON SCHOOL (Pages 5 - 62)

To consider a report on the SEND Capital Programme Phase 4: Proposal to expand Woodfield School onto a Special School Satellite Site at Carrington School.

Joanna Killian
Chief Executive

Published: 19 June 2023

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QUESTIONS AND PETITIONS

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Please note the following regarding questions from the public:

1. Members of the public can submit one written question to a meeting by the deadline stated in the agenda. Questions should relate to general policy and not to detail. Questions are asked and answered in public and cannot relate to “confidential” or “exempt” matters (for example, personal or financial details of an individual); for further advice please contact the committee manager listed on the front page of an agenda.
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman’s discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Cabinet members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Cabinet members may decline to answer a supplementary question.

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SURREY COUNTY COUNCIL**CABINET MEMBER FOR EDUCATION AND LEARNING****DATE:** 27 June 2023**REPORT OF CABINET MEMBER:** CLARE CURRAN, CABINET MEMBER FOR EDUCATION AND LEARNING**LEAD OFFICER:** RACHAEL WARDELL, EXECUTIVE DIRECTOR FOR CHILDREN, FAMILIES AND LIFELONG LEARNING**SUBJECT:** SEND Capital Programme Phase 4: Proposal to expand Woodfield School onto a Special School Satellite Site at Carrington School**ORGANISATION STRATEGY PRIORITY AREA:** Tackling Health Inequality, Empowering Communities, Enabling a Greener Future**SUMMARY OF ISSUE:**

Under section 14 of the Education Act 1996 and section 27 part 3 of the Children and Families Act 2014, Local Authorities have a statutory duty to ensure that:

1. There are sufficient schools for primary and secondary education in their areas.
2. As the local authority they keep under review the educational provision for children and young people who have additional needs and disabilities (SEND).

Surrey's latest sufficiency modelling projections to 2031-2032, which are based on the previous three year's trends from academic years 2019-2020 to 2021-2022, indicate significant growth in the total number of pupils with Education, Health and Care Plans (EHCPs) resident in Surrey over the forecast period. This projected growth is expected to reach its peak in 2026/27 and 2027/28, before reducing slightly thereafter. By 2031/32, the total number of Surrey EHCP pupils in National Curriculum Years (NCY) 0-14 (age 4-19 years), is projected to be almost 1,700 higher than the 2021-22 total (from 10,536 to 12,228).

Secondary age projections show significantly increasing demand for specialist places across Surrey, from 2,432 places in 2021-2022 which is expected to peak at 3,166 places in 2027-2028, before slightly declining to 2,864 in 2031-2032 (remaining 432 above the number of places in 2021-2022). This represents a 30% increase in demand for specialist school places over that 6-year period and is equivalent to over 700 places. The number of pupils expected to need a specialist placement with a designation of Moderate Learning Difficulties (MLD) (known locally as Learning and Additional Needs (LAN)) shows a similar pattern, increasing from 623 in 2021-22 to peak at 844 in 2027-2028. This represents a 35% increase in demand for specialist school places over that 6-year period and is equivalent to over 200 places with a specialist school designation of MLD.

Surrey's existing state-maintained specialist education estate, which as of academic year 2022/23 includes specialist school places in 51 SEN Units in mainstream schools and in 25 Specialist Schools, has around 4,000 places across all year groups and is at approximately 97% occupancy.

Surrey has a legal duty to manage its state-maintained specialist education estate efficiently. This means ensuring the availability of specialist school places that are appropriately matched to need types, phases of education and geographic location so that all of Surrey's statutory school age children with an Education Health and Care Plan (EHCP) that require a full-time specialist school placement in either a mainstream SEN Unit or specialist school have a named placement, ready for the beginning of the next academic year.

Increased demand for specialist school places over the past 5 years has created sustained reliance on high-cost independent school places to ensure all pupils are able to access a suitable full-time education. The Council's priority is to further reduce reliance on the independent sector, but most importantly ensure local children and young people with additional needs and disabilities who require specialist school placements can have their educational needs met rooted in their local communities and better connected to local support services.

Surrey's Capital Programme is expanding and improving the specialist education estate at pace in order to ensure local children with additional needs and disabilities who require a specialist school placement can have their education needs met close to home and within state-maintained provision wherever possible.

Between 2019 and 2023 Cabinet approved the strategies and capital investment of c£260m for four phases of the Special Educational Needs and Disabilities (SEND) and the Alternative Provision (AP) Capital Programme. With this investment the programme is aiming to deliver 2,440 permanent additional specialist school places in Surrey between 2019-2026 to create capacity for 5,760 state-maintained specialist places by 2030/31.

Aligning with the needs identified through updated 10-year SEND sufficiency modelling and local strategy, the expansion of local state maintained specialist provision is reducing the need for new Non-Maintained Independent (NMI) places to be commissioned.

Prior to the start of Surrey's capital investment, lack of sufficiency and high rates of NMI placements were a major contribution to the accumulation of Dedicated Schools Grant High Needs Block deficit, and equally the investment and development now being delivered and proposed is critical to the return to a financially sustainable position.

A table detailing the proposal below is attached as **Annex 1**.

Proposal: to permanently expand Woodfield School onto a specialist school satellite site at Carrington School, creating 40 additional specialist school places for pupils aged 11-16 years with Moderate Learning Difficulties (MLD)¹ and co-occurring needs.

The proposal requires Surrey County Council to follow the statutory process outlined in the DfE guidance "Making significant changes ('Prescribed Alterations') to Maintained Schools," because it fits into the categories below:

¹ The term Moderate Learning Difficulties (MLD) is used to describe the DfE school designation. This is known locally in Surrey as Learning and Additional Needs (LAN).

- The proposals are adding new or expanding existing Special Educational Needs Provision
- Expansion onto an additional site (“or satellite site”)

RECOMMENDATIONS:

It is recommended that:

The Cabinet Member for Education and Learning determines the statutory notices published thereby bringing into effect the formal commencement of the proposal to:

- Expand Woodfield School onto a Specialist Satellite site at Carrington School from September 2023

The Cabinet Member for Education and Learning may:

1. reject a proposal
2. approve a proposal without modification
3. approve a proposal with modifications, having consulted the Local Authority and/or Governing Body (as appropriate)
4. approve a proposal, with or without modification – subject to certain conditions (such as the granting of planning permission) being met.

REASON FOR RECOMMENDATIONS:

The proposal referenced in this paper is aligned with the SEND Capital Programmes aims to deliver 2,440 permanent additional specialist school places in Surrey between 2019-2026 to create capacity for 5,760 state-maintained specialist places by 2030/31.

The Cabinet Member for Education and Learning’s approvals and recommendations completes the statutory process in accordance with the DfE guidance “Making significant changes (‘Prescribed Alterations’) to Maintained Schools.”

DETAILS:

Demand for Specialist Places

1. The demand for specialist places for children and young people with SEND has increased significantly over the last 5 years, and this in turn has increased Surrey’s sustained reliance on the independent sector to ensure all pupils with Education, Health and Care Plans (EHCPs) who require a specialist school placement are able to access suitable full-time education.
2. Surrey’s state-maintained specialist provision is full, and we are expanding this provision at pace to ensure children and young people can have their education needs met close to home and within state-maintained provision wherever possible.

3. The Council's Capital Programme forms one important aspect of Surrey's Additional Needs Strategy and Transformation Programme which aims to improve outcomes for children with additional needs and disabilities and embed financially sustainable practices to work within the level of funding available. Prior to SCC entering into a Safety Valve Agreement with the DfE, the Council's High Needs Block was projected to reach a deficit of £118m at the end of 21/22.
4. The Council's Safety Valve Agreement with the DfE (March 2022), which aims to eliminate the council's Dedicated Schools Grant High Needs Block (DSG HNB) deficit, includes a condition to deliver an ambitious Capital programme that will improve the long-term sufficiency of state-maintained specialist educational provision that meets the needs of communities across Surrey.
5. There has been significant investment in additional state-maintained specialist school places in Surrey over the past four years to enable children and young people to be educated locally to their families. Our strong partnerships with local specialist and mainstream schools have enabled this to happen alongside robust forecasting of demand to understand what the profile of need will look like county-wide over the coming years.
6. The Capital Programme is aligned with Surrey's Community Vision 2030, and Surrey County Council's Cabinet endorsed new Inclusion and Additional Needs Strategy 2023-2026, which sets out the ambition that all Surrey's children and young people with additional needs and disabilities are enabled to lead their best life.
7. **Annex 2** details the delivery tranches for 2023-2026 and committed projects under the SEND Capital Programme which will complete the long-term expansion of Surrey's state-maintained specialist education estate.
8. Cabinet has approved the delegation of authority to Lead Cabinet Members for Education and Learning, Resources and Land & Property to allocate resources from approved budgets required for individual committed projects. This follows endorsement for individual schemes by Surrey's Capital Programme Panel where quality assurance, due-diligence and financial assurance are rigorously assessed to ensure the proposals meet the objectives of the Capital strategy. Projects that do not meet these benchmarks and/or officer scrutiny will not be progressed.
9. Surrey aspires for all schools to strengthen their inclusion offer to all children and young people, so that all children and young people can be educated locally, wherever possible. The introduction of new or expanded SEN units in mainstream schools enables this inclusive offer, therefore being of benefit to families, the local authority, and the school populations. This is in line with the [Surrey Inclusion and Additional Needs Strategy 2023-26](#), which defines the Council's strategic priorities to ensure all children have the opportunity to attend a school local to them so that they can learn, grow and develop in their community. Local strategy includes the adopted county-wide commitment to root children in their local communities and ensure no one is left behind.
10. Woodfield School is a community school where the Cabinet Member decision is required for significant changes to maintained schools.

Key Outcomes and benefits for children, young people and families:

11. The provision of additional specialist places will support the county-wide inclusion plan as well as increasing the availability of places for children and young people with additional needs and disabilities to access in the county.
12. Children and young people with additional needs and disabilities can access the help and support they need to thrive and achieve within their local communities. They can go to local education provision that meets their needs, access services and play an active role in the community close to where they live.
13. Equity for all children, young people and their families by enabling access to the same level of high-quality support wherever they live in Surrey. We have a good, shared understanding of our children and young people who have additional needs and disabilities in Surrey and our support offer matches their identified needs.
14. Expanding Surrey's specialist provision aligns with the Next Steps programme and strategy for post-16 to create local further education and employment pathways such as apprenticeships and supported internships. This enables young people who have additional needs and disabilities to make a successful transition to adulthood and secure employment.
15. Capacity created locally will also ensure SEND home to school transport times are reduced in line with Department for Education recommendations, improving congestion and traffic flow around the county.
16. Increasing capacity in the Specialist Education Estate is essential to Surrey delivering a sustainable High Needs Block. Achievement of cost containment targets aligned with SCC's Safety Valve Agreement with the DfE that results in an in-year balance in the DSG HNB by 2029/30 allows Surrey to continue to deliver services and support for children, young people, and families, whilst remaining financially sustainable.

CONSULTATION:

17. An informal consultation was published from 21 February to 31 March 2023 and further statutory notices were published from 19 April to 19 May 2023. All consultation documents are available at www.surreysays.co.uk. The full statutory notices are also attached as **Annex 3** of this report.
18. The consultation analysis for the proposal is attached as **Annex 4**.

RISK MANAGEMENT AND IMPLICATIONS:

19. Sufficiency data requires close monitoring and frequent ratification to ensure projected demand for learners with EHCPs is up to date and accurate. This guarantees an appropriate availability of specialist school places, which are aligned to need, phase of education and geographical location. Latest sufficiency modelling demonstrated a clear need for the additional and changed specialist provision that the proposal will create.

20. The Local Authority needs to be satisfied that the appropriate fair and open local consultation and or representation has been conducted and that the proposer has given full consideration to all responses received. To ensure that this is the case the consultation and decision-making processes are quality assured.
21. Surrey County Council has worked closely with the school to ensure that parents, carers and young people know about the consultation proposals and have had sufficient opportunity to share their views through a number of channels including public and stakeholder meetings, written responses, email correspondence and online response forms.

Financial and value for money implications:

22. The capital project is part of Phase 4 of the SEND Capital Programme agreed by Surrey County Council Cabinet on 25 January 2022.
23. The capital investment for the project was approved under the 2023/24 delivery tranche by Surrey County Council Cabinet on 28 March 2023. The re-purposing and refurbishment work at Woodfield School is planned to be completed by winter 2024. Refurbishment of existing space to provide temporary accommodation for pupils starting in September 2023 will be completed in August 2023.
24. The projected revenue benefits and associated projected cost containment comes from the reduced unit cost of a placement within a Surrey maintained school compared to a Non-Maintained Independent setting. As part of the wider Additional Needs and Disabilities Transformation Programme, places created and filled such as this contribute to reducing Surrey's High Needs Block annual deficit.

Table 1: Local and Non-Maintained Independent Cost Containment (full year costs)

School	Capital Investment	Proposed additional places	Maintained Places Revenue costs: Average (£23k)	Non Maintained - Revenue costs: Average (£53k)	Overall cost containment (annually)
Woodfield School at Carrington School	£3m	40	£920,000	£2,120,000	£1,200,000

Section 151 Officer commentary:

25. Significant progress has been made in recent years to improve the Council's financial resilience and the financial management capabilities across the organisation. Whilst this has built a stronger financial base from which to deliver our services, the increased cost of living, global financial uncertainty, high inflation and government policy changes mean we continue to face

challenges to our financial position. This requires an increased focus on financial management to protect service delivery, a continuation of the need to be forward looking in the medium term, as well as the delivery of the efficiencies to achieve a balanced budget position each year.

26. In addition to these immediate challenges, the medium-term financial outlook beyond 2023/24 remains uncertain. With no clarity on central government funding in the medium term, our working assumption is that financial resources will continue to be constrained, as they have been for the majority of the past decade. This places an onus on the Council to continue to consider issues of financial sustainability as a priority, in order to ensure the stable provision of services in the medium term.
27. The recommendations within this paper support the expansion of SEN provision in Surrey to meet demand and deliver financial sustainability in line with the DfE Safety Valve agreement. The Section 151 Officer therefore supports the proposal.

Legal implications – Monitoring Officer:

28. Section 13 of the Education Act 1996 places a general duty on the Council to secure that efficient primary and secondary education is available to meet the needs (including special educational needs) of the population in its area. In doing so, the Council is required to contribute to the spiritual, moral, mental and physical development of the community.
29. Section 14 of the Education Act 1996 places a duty on the Council to secure that sufficient schools for providing primary and secondary education are available in its area.
30. Section 27 Children and Families Act 2014 places a duty on the local authority to keep under review the educational provision for children and young people who have special educational needs and or a disability.
31. The local authority has published statutory notices thereby bringing into effect the formal commencement of the proposal prior to the consultation stage in accordance with statutory requirements. The notices were published between 19 April 2023 and 19 May 2023.
32. In considering this Report, the Cabinet Lead Member for Education and Learning must give due regard to the results of the informal consultation as set out in the report and the response of the Service to the consultation comments and conscientiously take these matters into account when making a final decision.

Equalities and diversity:

33. The Equality Impact Assessment (EIA) for the proposal is attached to this report as **Annex 5**.

Other implications:

34. The potential implications for the following Council priorities and policy areas have been considered.

Area assessed:	Direct Implications:
Corporate Parenting/Looked After Children	Set out below
Safeguarding responsibilities for vulnerable children and adults	Set out below
Environmental sustainability	Set out below
Public Health	No significant implications arising from this report

Corporate Parenting/Looked After Children implications:

35. The creation of additional specialist places directly supports both the Surrey Corporate Parenting Strategy and the Additional Needs and Disabilities Strategy 2023-2026.
36. The proposal would provide increased provision for pupils who need a specialist placement in a mainstream school in Surrey, thereby ensuring that those who are Looked After and/ or who have additional needs and disabilities are closer to home, more connected to local communities and support services.

Safeguarding responsibilities for vulnerable children and adults' implications:

37. Safeguarding vulnerable children is a high priority in all Surrey schools. Schools have considerable expertise in safeguarding vulnerable children and adhere to robust procedures. The schools will continue to apply good practise around safeguarding as they do currently. In addition, safeguarding is a key area for monitoring when Ofsted conducts inspections.
38. The creation of additional specialist school places closer to home supports highly effective joint agency monitoring to safeguard children, to reduce placement breakdown and increased demand on statutory care services.

Environmental sustainability implications:

39. The provision of education places closer to home will reduce the average journey times for learners with EHCPs and is aligned with the vision and aspirations of the Home to School Travel Assistance transformation programme.
40. The design philosophy is to create buildings that will support low energy consumption, reduce solar gain and promote natural ventilation. Any new infrastructure will be built to the local planning authority's adopted core planning strategy.

WHAT HAPPENS NEXT:

41. Subject to the Cabinet Member determination, Surrey County Council and the Governing Body will proceed to implement the proposal to expand Woodfield School onto a satellite site at Carrington School

42. The significant change will be implemented from 1 September 2023.

Contact Officer:

Jane Keenan, Commissioning Manager

Consulted:

Strategic Lead of Woodfield School
Acting Headteacher of Woodfield School
Headteacher of Carrington School
Parents of children attending both schools
Pupils who attend both schools
Governing bodies and staff members of both schools
South East Education Trust
Local residents
Local Councillors
Cllr Clare Curran, Cabinet Member for Education and Learning
Rachael Wardell, Executive Director for Children, Families and Lifelong Learning
Liz Mills, Director Education and Learning
Carrie Trail, Head of Education
Lucy Clements, Interim Director of Integrated Childrens Commissioning
Eamonn Gilbert, Assistant Director Commissioning

Annexes:

Annex 1 Summary of proposal
Annex 2 SEND Capital Programme list of all projects
Annex 3 Statutory Notices (Full)
Annex 4 Consultation Analysis
Annex 5 Equality Impact Assessment

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Annex 1

Summary of proposal

Name of School	Current status of school				Proposal	Current No. of Specialist Places	Changes to number of places	Further information about the proposal	Next steps and Implementation Timescales (subject to the Lead Cabinet Member for All Age Learning agreeing the recommendations)
	Type	Phase	Type of need and Designation of Specialist SEN provision	Age range and gender					
Woodfield School	Community	Specialist School	Pupils with Moderate Learning Difficulties (MLD)	11 - 19 years old Mixed	Expansion on a satellite site at Carrington School to create 40 additional places from Yr 7 to Yr 11. Expanding from .		Additional 40 places	<p>1. The expansion on the new site will be for up to 40 children with Learning and Additional Needs (LAN), from Year 7-11.</p> <p>2. The main intake point will be key stage transfer groups in Year 7 although, where there are spaces and demand, new children may be accepted in the school in non-key stage transfer groups.</p> <p>3. When full, there will be 5 classes of 8 pupils age 11-16 years old across key stages 3 and 4 at the satellite site at Carrington School. Pupils will be grouped according to age, individual needs and learning styles.</p> <p>4. This consultation is regarding an expansion of Woodfield School at a satellite site at Carrington School. There are no changes to the current site at Sunstone Grove as part of this consultation.</p> <p>5. There are no sixth form places proposed at the satellite site at Carrington School.</p> <p>7. Pupils attending the satellite site at Carrington School will be on roll at Woodfield School with the Woodfield School satellite site at Carrington School named in section I of their EHCP.</p>	<p>If the proposal is approved, the building work to refurbish and make changes to existing space to accommodate the satellite site for Woodfield School at Carrington School will commence and is planned to be completed by September 2024.</p> <p>Initial refurbishments will be completed in August 2023 for temporary arrangements for the first cohort of pupils starting in September 2023.</p>

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ANNEX 2

SEND Capital Programme Delivery Tranches

Portfolio	Approved Budget/ Pipeline	School	School Designation	Accommodation for Additional Places	Reprovided Places	Target Delivery date	Placement type	Planning	Project Type
2023 Delivery Tranche: 11 Projects									
	Approved Budget	Meadhurst Primary School	ASD	18	0	Aug-23	Mainstream SEN Unit	N/A	Extension of redesignated SEN Unit. Refurbishment and internal adaption of existing space.
	Approved Budget	Philip Southcote School @ The Meads Post 16 (PART 1 (Delivered) & PART 2)	MLD	0	0	Sep-23	Special School	Permitted Development	External works (Post delivery of new accommodation for 30 places Sep 21). Includes decant.
	Approved Budget	Portesbery School (PART 1)	SLD/ PMLD	8	8	Aug-23	Special School	Permitted Development	Decant, refurbishment and internal adaptations of existing space.
	Approved Budget	Freemantles School	Complex ASD	72	54	Oct-23	Special School	Determined	New build extension.
	Approved Budget	Stepgates Community School	SLCN	8	21	Nov-23	Mainstream SEN Unit	Full Application	Rebuild and extension of existing SEN Unit on Nursery footprint.
	Approved Budget	Dovers Green School	ASD	8	16	Dec-23	Mainstream SEN Unit	Permitted Development	Refurbishment and new build extension of existing SEN Unit.
	Approved Budget	St Matthews C of E Primary School	ASD	13	0	Oct-23	Mainstream SEN Unit	Permitted Development	New build extension of existing SEN Unit.
	Approved Budget	Woking High School	VI	8	0	Dec-23	Mainstream SEN Unit	Permitted Development	New build extension of existing SEN Unit.
	Approved Budget	Brooklands College (PART 1)	ASD	30	0	Sep-23	Mainstream SEN Unit	Permitted Development	Refurbishment and remodel of existing capacity. SDA with Brooklands College
	Approved Budget	Bramley Oak Academy (PART 1)	SEMH	0	61	Nov-23	Special School	Permitted Development	DFE & SCC suitability and conditions work prior to new build extension (Part 2). Includes decant. Self-delivery by LSEAT.
	Approved Budget	Epsom Downs Primary School	ASD	25	0	Oct-23	Mainstream SEN Unit	Permitted Development	New Build modular unit
TOTAL				190	160				

Schools: SEND & AP

Approved Budget/ Pipeline	Project	School Designation	Accommodation for Additional Places	Reprovided Places	Target Delivery date	Placement type	Planning	Project Type
2024 Delivery Tranch: 18 Projects								
Approved Budget	The Abbey School	MLD	60	0	Jun-24	Special School	Determined	New build expansion
Approved Budget	Ashford Park Primary School	ASD	4	21	Apr-24	Mainstream SEN Unit	Permitted Development	Refurb & New Build extension. Includes decant.
Approved Budget	Woodfield School	MLD	60	0	Apr-24	Special School	Determined	New build extension. Includes decant.
Approved Budget	Woodfield School @ Carrington School	MLD	40	0	Dec-24	Special School Satellite Site	Permitted Development	Refurbishment and internal adaption of existing space. Includes decant.
Approved Budget	Hythe Primary School	ASD/MLD	16	0	Aug-24	Mainstream SEN Unit	Permitted Development	Refurbishment of existing space and new build extension. Includes decant.
Approved Budget	Philip Southcote School @ Epsom & Ewell High School	MLD	20	0	Apr-24	Special School Satellite Site	Permitted Development	Refurbishment and internal adaption of existing space.
Approved Budget	Philip Southcote School (Main School campus)	MLD	26	24	Aug-24	Special School	Determined	New build extension and reprovision of existing space. Includes decant.
Approved Budget	Philip Southcote School Hydrotherapy Pool	MLD	0	0	Aug-24	Special School	Permitted Development	Rebuild on existing site.
Approved Budget	Sponsor TBC	ASD	20	0	Aug-24	Mainstream SEN Unit	TBC	TBC
Approved Budget	Fordway School	AP	24	21	May-24	Alternative Provision School	Full Application	Demolish and rebuild with extension. Includes decant.
Approved Budget	Three Rivers Academy	ASD	30	0	Sep-24	Mainstream SEN Unit	Full Application	Remodel & New build extension.
Approved Budget	Hopescourt School	ASD	200	0	Dec-24	Special School	Full Application	SCC New Special Free School
Approved Budget	Bramley Oak Academy (PART 2)	SEMH	49	6	Aug-24	Special School	Full Application	New Build extension (SCC delivery)
Approved Budget	Sunnydown School	ASD	40	0	Sep-24	Special School	Full Application	Refurb/ Remodel and proposed new access.
Approved Budget	St John the Baptist School	ASD	30	0	Sep-24	Mainstream SEN Unit	Full Application	New build modular unit.
Approved Budget	Portesbery School (PART 2)	SLD/ PMLD	25	0	Sep-24	Special School Satellite Site	Change of Use	Refurb/ Remodel (includes acquisition costs)
Approved Budget	Woodlands School	SLD/ PMLD	40	0	Jul-24	Special School extension/ Satellite Site	Full Application	Refurb & Internal Adaptions/ Demolish & Rebuild TBC
Approved Budget	Pond Meadow School	SLD/ PMLD	40	0	Sep-24	Special School	Full Application	Remodelling & New build extension.
		TOTAL	724	72				

Approved Budget/ Pipeline	Project	School Designation	Accommodation for Additional Places	Reprovided Places	Target Delivery date	Placement type	Planning	Project Type
2025/2026 Delivery Tranche: 20 Projects (2 DfE)								
Approved Budget	North West Short Stay School @ Land adjacent to woking owned land TBC	AP	40	24	Sep-25	Alternative Provision School	Full Application	New Build on new site (Includes £5m acquisition costs)
DfE CAPITAL	Betchwood Vale Academy	ASD	180	0	Dec-25	New Special School	Full Application	DfE New Special Free School
Approved Budget	Matthew Arnold School	ASD	20	0	Sep-25	Mainstream SEN Unit	Likely Permitted Development	Refurb & Internal Adaptions
Approved Budget	Sponsor TBC	ASD	25	0	Jul-25	Mainstream SEN Unit	TBC	TBC
Approved Budget	North East Short Stay School @Thamesfield Farm North	AP	60	45	Jul-25	Alternative Provision School	Full Application	New Build on new site
Approved Budget	Manor Mead School @ Virginia Water	ASD/SLD	60	60	Aug-25	Special School Satellite Site	Full Application	Refurb & New Build permanent extension. Includes decant.
Approved Budget	Limpsfield Grange School	ASD	50	0	Aug-25	Special School Satellite Site	Full Application	Refurb & New Build permanent extension. Includes decant.
Approved Budget	Limpsfield Grange School	ASD	40	0	Aug-25	Special School Satellite Site	Full Application	Refurb & New Build permanent extension. Includes decant
Approved Budget	Walton Leigh School Main Campus	SLD/PMLD	0	20	Jul-25	Special School	Permitted Development likely	Refurb & New Build of end of life modular.
Approved Budget	Gosden House School	MLD/SpLD	62	0	Jul-23	Special School	Full Application	Remodel & New Build extension. Includes decant.
Approved Budget	Brooklands School @ Allingham Road	SLD/PMLD	36	0	Aug-23	Special School Satellite Site	Permitted Development	Refurb & External works
Approved Budget	Guildford County School	ASD	25	0	Jul-25	Mainstream SEN Unit	Full Application	Refurb & Internal Adaptions.
Approved Budget	Sponsor TBC	ASD	30	0	Jul-25	Mainstream SEN Unit	TBC	TBC
Approved Budget	Sponsor TBC	ASD	30	0	Jul-25	Mainstream SEN Unit	TBC	TBC
Approved Budget	Reigate Valley College @ Parkhall	AP	72	62	Feb-25	Alternative Provision School	Full Application	New Build on new site
Approved Budget	Wey Valley College	AP	44	0	Apr-25	Alternative Provision School	Full Application	Decant, Refurb & New Build expansion
Approved Budget	Brooklands College	ASD	60	0	Sep-25	FE SEN Unit	Full Application	New Build (as part of College Rebuild)
Approved Budget	Sponsor TBC	ASD	30	0	Sep-26	Mainstream SEN Unit	TBC	TBC
Approved Budget	Walton Leigh School @Hurst Road	SLD/ PMLD	60	20	Aug-26	Special School Satellite Site	Full Application	Refurb & Internal Adaptions/ Demolish & Rebuild TBC
DfE CAPITAL Approved Budget	SEMH Free School @ Frimley	SEMH	170	0	Sep-26	New Special School	Full Application	New Special Free School
		TOTAL	1094	231				

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Statutory Notice

Proposal to expand Woodfield
School onto a Specialist School
Satellite site at Carrington School



School Organisation Statutory Notice

Notice is given in accordance with section 19(1) of the Education and Inspections Act 2006, as amended by the Education Act 2011 and The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2013, that Surrey County Council, intends to make a significant change to Woodfield School by expanding on a satellite site with a designation of Moderate Learning Difficulties (MLD) at Carrington School.

Local Authority Details:

Local Authority	Surrey County Council
Address	Quadrant Court 35 Guildford Road Woking GU22 7QQ

School Details:

Name of School	Woodfield School
Phase of School	Secondary Special School with a designation of MLD
Type of School	Community School
URN	125481
Address	Sunstone Grove, Merstham, Redhill, Surrey
Postcode	RH1 3PR

Introduction

This document outlines a proposal to permanently expand Woodfield School onto a specialist school satellite site at Carrington School, creating 40 additional specialist school places for pupils aged 11-16 years with Moderate Learning Difficulties (MLD)¹ and co-occurring needs. All pupils will have an Education, Health and Care Plan (EHCP).

Proposal

Surrey County Council, in partnership with the Governing Body of Woodfield School, Carrington School and South East Surrey Schools Education Trust, is proposing to expand Woodfield School to create 40 additional places. The 40 place expansion will be provided on a specialist school satellite site at Carrington School. This would expand Woodfield School from 180 places to 220 places. All pupils will be on roll at Woodfield School and have an Education, Health and Care Plan (EHCP) that names Woodfield School satellite site at Carrington School as the appropriate placement to meet their individual needs.

Table 1 shows the proposed timeline for the changes to take place on 1 September 2023. Dates and steps in the timeline may change based on the outcome of this consultation.

¹ The term Moderate Learning Difficulties (MLD) is used to describe the DfE school designation. This is known locally in Surrey as Learning and Additional Needs (LAN).

Table 1: Proposed timeline

Phase	Date
Statutory notices (Statutory Consultation Period)	19 April 23 - 19 May 23
Analysis	May/June 2023
Lead Cabinet Member Decision	June 2023
Implementation and first cohort of pupils	Sept 2023
Completion of building design and permissions	July to Nov 2023
Building project completed	Sept 2024

It is proposed that:

1. The expansion on the new site will be for up to 40 pupils with Moderate Learning Difficulties (MLD) and co-occurring needs from Year 7-11.
2. The main intake point will be at Year 7 key stage transfer and, where there are spaces and demand, new pupils may be accepted in the school in other year groups.
3. When full, there will be 5 classes of 8 pupils aged 11-16 years old across key stages 3 and 4 at the Woodfield School Specialist School Satellite Site at Carrington School. Pupils will be grouped according to age, individual needs and learning styles.
4. There are no sixth form places proposed at the Woodfield School Specialist School Satellite Site at Carrington School. There are a broad range of options available at key stage 5 and these will be discussed regularly at Annual Reviews leading up to transition.
5. Pupils who attend the satellite site at Carrington will be on roll at Woodfield School with the Woodfield School Satellite Site at Carrington School named in Section I of the Education Health and Care Plan (EHCP).

Admissions processes remain the same as the main site at Woodfield School. Further details on the admissions process for SEND specialist provision in Surrey can be found on the Surrey Local Offer website. The webpage [Choosing a school place for a child with an EHCP](#) describes how to apply for a specialist school place.

Making Representations, Objections and Comments

1. This is a four week consultation which starts on Wednesday 19 April 2023 and concludes on Friday 19 May 2023.
2. A number of organisations are available locally to support families of children who have special educational needs and/ or disabilities (SEND) and young people who have SEND to share their views. Please see [Information, Advice and Support – SEND Advice Surrey](#).

3. Any person can make comments, agree, or object to the proposal by sending representations to the Local authority through the following channels:

Website	www.surreysays.co.uk
Email	schoolorg@surreycc.gov.uk
Post	Jane Keenan Woodfield at Carrington Education Place Planning Surrey County Council Quadrant Court, 35 Guildford Road, Woking, GU22 7QQ

Background

Woodfield School currently provides specialist education for pupils aged 11-19 years with a capacity of 180 planned places. Woodfield School is still growing after expanding in September 2022 from 120 to 180 planned places (160 across Year 7 to Year 11 and 20 places across the sixth form). As of April 2023 there are currently 158 pupils on roll at the school, growing to 180 by September 2023. **Table 2** shows the break down per Year Group as of academic year 2022/23. The school has a 'Good' OFSTED rating from its most recent inspection in October 2022.

Table 2: Number of Pupils on Roll at Woodfield School by National Curriculum Year (NCY) Group October 2022 Census

	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13	Year 14	Total
Number of pupils currently at Woodfield School	28	33	27	28	20	6	12	2	156

Carrington School is an Academy within the South East Surrey Education Trust. It is a 7 form entry Secondary School in the borough of Reigate and Banstead with a published admission number (PAN) of 210 in Year 7. There are 1050 places across all year groups.

School Vision and Curriculum

The satellite site is an expansion of Woodfield School and therefore the school vision remains that of Woodfield School.

Woodfield School's mission is: Preparing pupils for adulthood: Developing learners that are happy, successful and increasing in independence.

The school aims to do this by:

- Creating a safe, happy and vibrant learning community
- Valuing and respecting all who work within it
- Celebrating all effort and achievement
- Empowering students to realise their full potential

- Empowering students to persevere and develop into independent, young citizens

The school's Values are:

- Supporting and caring
- Belonging and worth
- Fairness
- Respect
- Fulfilling potential
- Developing independence and a 'can do' attitude.

The expansion of Woodfield School on a satellite site at Woodfield at Carrington aims:

- To strengthen Woodfield and Carrington Schools' inclusion offer to all children and young people, therefore being of benefit to local communities, the two school populations and the Local Authority.
- To enable better long-term outcomes for all of our students as they prepare for adulthood and future employment.
- To offer a unique learning environment for Woodfield School students who would benefit from a bespoke provision across both mainstream and specialist settings.
- For some Carrington School students to access specialist pastoral support provision and interventions.
- Students, staff and parents/carers across both schools will be able to benefit from the skill sets of the diverse range of staff expertise across Woodfield and Carrington schools.

Surrey County Council's ambition is that the introduction of more SEN Units and/or special school satellite sites in secondary schools would be an opportunity for schools to strengthen local partnerships and their inclusion offer to all children and young people; therefore being of benefit to local communities, the school populations and the local authority.

The Woodfield School satellite site will provide for pupils with moderate learning difficulties and co-occurring needs, broadly in line with the current offer at Woodfield School. There will be opportunity to access inclusion and where possible, parts of the curriculum at Carrington School.

The additional places are for pupils who will be on roll at Woodfield School and who would be based at the satellite at Carrington. The leadership and Governance of Woodfield School will be across the two sites and therefore there will be opportunities for all pupils to benefit from shared resources across the two sites.

Current Special Educational Needs provision at Woodfield School

Woodfield School currently provides specialist education for pupils aged 11-19 years. The school has a 'Good' OFSTED rating from its most recent inspection in October 2022. It provides highly specialist teaching and support for students with Education, Health and Care Plans (EHCPs) with moderate learning difficulties and a range of co-occurring additional needs and disabilities. Woodfield is recognised nationally ([Alex Timpson ARC Attachment Award 2021](#)) for its systemic Trauma Informed and Therapeutic Approach, supporting pupils to learn to manage their own needs and access learning with increasing confidence and independence. The Trauma Informed

and Therapeutic Approach will be fundamental to the pedagogy of the proposed collaboration and to the vision of the right provision at the right time, with pupils supported across the two schools working together to meet their very individual needs.

Pupils with moderate learning difficulties have much greater difficulty than their peers in acquiring basic literacy and numeracy skills and in understanding subject-specific concepts. They may also have associated speech and language delay, low self-esteem, low levels of concentration and under-developed social skills. Many of the pupils attending Woodfield School have additional needs and disabilities including communication and interaction needs, medical needs, sensory, or emotional needs resulting in complex learning needs. The school enables pupils to realise their personal potential by creating a safe, happy and vibrant learning community where all effort and achievement is celebrated, where pupils are empowered to persevere and develop independence and through valuing and respecting all who form part of the wider school community.

Further information about the current curriculum and provision at Woodfield School is available on the school website: [Woodfield School](#)

Current Additional Needs and Disabilities provision at Carrington School

Carrington School provides education for pupils aged 11-16 years where the focus is upon delivering high quality learning opportunities that engage all students and ensures they can acquire the knowledge needed for each stage of their education and help them gain the qualifications they need to see them onto the post-16 courses and into the future career of their choice. The opportunities within and beyond the school curriculum are both rich and diverse. Not only do the school run the traditional sports, choirs and performance-style clubs, but enable all students to choose an enrichment activity as part of Carrington School's [Excellence Programme](#) (within curriculum time) to help them find and develop their talents. Encouraging students to try new things, to be involved, to work as a team and with students from other year groups to build that sense of togetherness.

Carrington School has a Director of Inclusion (SENCo, Special Educational Needs Coordinator) that manages and oversees additional support and interventions, in liaison with the Senior Leadership Team (SLT), Home School Link Worker (HSLW), Heads of Year, Heads of Department, Heads of Faculty and teachers to ensure that additional support is carefully planned, monitored and reviewed for impact on learning. The Learning Support (LS) Faculty work with students in and out of the classroom. The focus is on Quality First Teaching (QTF, Level 1) for all students; and there is a recognition that Targeted (Level 2) and Specialist (Level 3) support for a number of students will be needed for some students. These interventions take place on a rolling programme; are time bound and well-structured; and carefully monitored for impact.

Further information about the current additional needs and disabilities provision at Carrington school is available on the school website: [Carrington School](#)

What will be provided through the Specialist School Satellite Site?

The new satellite site would be staffed and managed by Woodfield School and provide 40 places for pupils aged 11-16 years with identified moderate learning difficulties and co-occurring needs.

These would be pupils on roll at Woodfield School who, in agreement with parents and carers, would also benefit from the enhanced learning and social opportunities that Carrington School can provide. The aim is for the expansion to utilise space on the Carrington site to provide specialist facilities to support learning for both Woodfield and Carrington students.

What do we want to achieve?

Surrey's SEND Capital Programme is aligned with Surrey's Community Vision 2030, and Surrey County Council's Cabinet endorsed new Inclusion and Additional Needs Strategy 2023-2026, which sets out the ambition that all Surrey's children and young people with additional needs and disabilities are enabled to lead their best life.

There has been significant investment in additional state-maintained specialist school places in Surrey over the past four years to enable children and young people to be educated locally to their families and home communities. Our strong partnerships with local specialist and mainstream schools have enabled this to happen alongside robust forecasting of demand to understand what the profile of need will look like county-wide over the coming years.

Between 2019 and 2022 Cabinet approved the strategies and capital investment for four phases of the Special Educational Needs and Disabilities (SEND) Capital Programme. On 31 January 2023 Cabinet approved the refreshed Capital Medium Term Financial Strategy which provides £202m for SEND Capital against committed and planned projects in 2023-2026 delivery tranches. With this investment the programme is aiming to deliver at least 2,440 permanent additional specialist school places in Surrey between 2019-2026 to create capacity for 5,760 state maintained specialist places to meet projected demand for up to 6,000 specialist places in total by 2030/31.

As of academic year 2022/23, Surrey's state-maintained specialist education estate has been increased by approximately 800 places, from around 3,320 in 2019 when the Capital programme started to around 4,000 places now. These specialist school places are almost full, noting that new places are being phased in and some of the existing accommodation needs to be re-provided as it is not fit for purpose.

Our ambition is that the introduction of more specialist school satellite sites in mainstream secondary schools would be an opportunity for schools to strengthen local partnerships and their inclusion offer to all children and young people, therefore being of benefit to pupils, the schools' communities and the local authority.

The specialist school satellite site at Carrington School will provide for pupils with moderate learning difficulties and co-occurring additional needs and disabilities, broadly in line with the current offer at Woodfield School. The total capacity at the satellite site will be 40 places. The proposed expansion of Woodfield School on a Satellite Site at Carrington School will:

- Enable the students attending the satellite site at Carrington to access supported mainstream accredited curriculum and specialist approaches to both learning and emotional wellbeing.
- Provide wider access and opportunities to more diverse routes around pathways to adulthood.

- Offer Continued Professional Development (CPD) training opportunities for staff across both sites.
- Provide additional nurturing opportunities through collaboration between the two schools for pupils who need a more individual, personalised approach to access their learning from the mainstream site.
- Provide an integrated environment so that pupils gain a sense of their own social identity and access to a peer group so they feel a greater sense of self and belonging.
- Provide an improved learning environment for all pupils by repurposing, refurbishing and adapting existing space and a new building to re-provide space needed at Carrington School.

Reasons for expanding the school on a satellite site

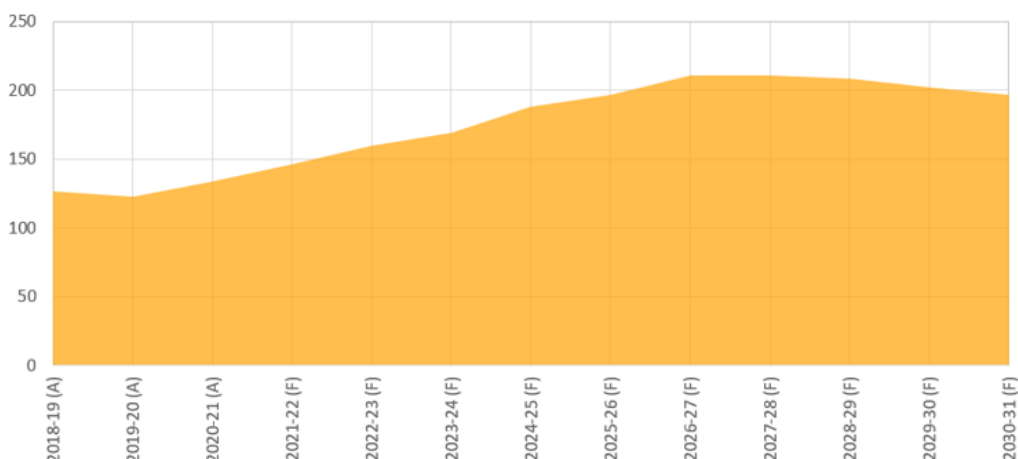
Demand for specialist school places in Surrey

Surrey County Council has identified a long-term sufficiency gap for additional specialist places across Surrey. Demand for specialist provision in the South East of Surrey for secondary age pupils with moderate learning difficulties (MLD) and co-occurring needs is high. As a result, other specialist provision in the local area is already operating at or above capacity. The provision of an additional 40 places will help support local families who would otherwise have to travel further afield for their child to receive an appropriate full-time education.

The proposed expansion of Woodfield School into a specialist school satellite site at Carrington School will increase availability of specialist places that are matched appropriately to need-type, phases of education and geographic location, as well as reduce home to school journey times and associated costs.

Graph 1 shows a forecast 32% increase in demand for Moderate Learning Difficulties (known locally as Learning and Additional Needs) designated specialist school places from 2022/23 to 2026/27. This is equivalent to circa 50 additional places.

Graph 1 - Year 7 to 11 Pupils residing in South East Surrey who are expected to need a Specialist Place with a designation of Moderate Learning Difficulties (MLD), known locally as Learning and Additional Needs (LAN)



Existing MLD Designated Specialist School provision in Surrey

More details of our specialist provision can be found in the booklet "[Finding the right secondary school in Surrey](#)" on the [Surrey Local Offer website](#).

Table 3 and 4 below provide a summary of existing secondary specialist school and SEN Unit provision in Surrey designated to meet the needs of pupils with moderate learning difficulties and co-occurring needs as their primary presenting needs.

Table 3: Specialist Schools with a designation of Moderate Learning Difficulties in South East Surrey (secondary phase).

School	Designation	District	Planned Places	Age Range	Occupancy as of Sept 2022	Planned Expansion under Surrey's SEND Capital Programme
West Hill Academy	MLD (Known locally in Surrey as LAN)	Mole Valley	149	3-11 years	149	Recently expanded by 30 places in 2021/22
Woodfield School	MLD (Known locally in Surrey as LAN)	Reigate and Banstead	180	11-16 years	158	Currently growing from 120 to 180 planned places following expansion in September 2021. This consultation proposes additional 40 places at the satellite expansion on Carrington School site for September 2023

Table 4: SEN Units in a mainstream school with a designation of Moderate Learning Difficulties in South East Surrey.

School	Designation	District	Planned Places	Age Range	Occupancy as of Sept 2022	Planned Expansion under Surrey's SEND Capital Programme
Furzefield Community Primary School	MLD (Known locally in Surrey as LAN)	Reigate and Banstead	14	7-11 years	13	No planned expansion
Oakfield Junior School	MLD (Known locally in Surrey as LAN)	Mole Valley	16	7-11 years	18	No planned expansion

Key Outcomes and Benefits

Expanding high quality and sustainable specialist school provision for Surrey resident secondary age pupils will provide the following benefits as stated in the [SEND Capital Programme 2023 2024 Delivery Tranche](#) report to Cabinet on 28 March 2023:

1. Benefits realisation ensures Surrey's maintained specialist education provision is fit for purpose and creates additional employment/supported internship opportunities for residents around areas of expansion.
2. Children, young people, and families can access the same level of high-quality support wherever they live in Surrey. We have a good, shared understanding of our children and young people who have additional needs and disabilities in Surrey and our support offer matches their identified needs.
3. Expanding Surrey's specialist provision aligns with the Preparation for Adulthood programme and strategy for post-16 to create local further education and employment pathways such as apprenticeships and supported internships. This enables young people who have additional needs and disabilities to make a successful transition to adulthood and secure employment.
4. Capacity created locally will also make certain that SEND home to school transport distance and costs are reduced so that pupils attend their closest most appropriate school with shorter journey times. Opportunities for developing independent travel skills can be maximised as a result of children and young people being educated closer to home. This will also address local congestion around school sites as well as traffic flow around the county, which will be of benefit to Surrey's Green Agenda.
5. The approved remodification and expansion programme will ensure that additional places are matched appropriately to need type, phases of education and geographic locations.

Implementation Plan

Finance and Resourcing

Revenue income: Woodfield School will receive £10,000 for each planned place commissioned (40 places) and will also receive a "Top up" sum for each pupil on roll at the school. This is determined against individual pupils' needs. Top up rates are reviewed annually by the Local Authority.

Lease agreements between Woodfield School and South East Surrey Schools Education Trust (SESSET) will determine arrangements to transfer any funds for admin, utility and running costs at the site at Carrington School.

Leadership, Governance and Staffing

The Leadership and Governance of the satellite site remains with the Governing Body of Woodfield School. Staff will be employed by Woodfield School, and the Headteacher and

Governing Body will be responsible for recruiting and managing staff at the satellite site at Carrington School. Woodfield School is a community school. There will be opportunities for shared training and development across Woodfield School and Carrington School.

Capital planning and buildings

The Capital project is part of SEND Capital Programme’s 2023/24 delivery tranche approved by Surrey County Council’s Cabinet on 28 March 2023.

Carrington School is 3 miles from Woodfield School and therefore the satellite site is in the same area as Woodfield School with both schools located in Redhill. A feasibility study is due to be completed in May 2023 and will inform the technical approach to refurbish and repurpose existing space at Carrington School to accommodate the satellite site for Woodfield School and re-provide additional space at Carrington School. The scheduled date for delivery of the project is August 2024. The feasibility study includes arrangements for temporary accommodation at Carrington School in the school year 2023/24 while the building project is in progress.

Growth Model

It is proposed that there will be 8 additional places available in September 2023, which is the proposed first year of opening in temporary accommodation at Carrington School. The table below shows how the specialist school satellite will grow from September 2023 to full capacity in September 2026. The growth model may change depending on timescales and the outcome of the property feasibility study. The main intake point will be key stage transfer in Year 7, although, where there are spaces and demand, new children may be accepted into the school in other year groups.

Academic Year	Numbers of learners per National Curriculum Year Group					
	NCY 7	NCY 8	NCY 9	NCY 10	NCY 11	TOTAL
2023-2024	8					8
2024-2025	8	8				16
2025-2026	8	8	8			24
2026-2027	8	8	8	8		32
2027-2028	8	8	8	8	8	40
TOTAL	Year on Year availability					40

Impacts

An Equality Impact Assessment is being completed throughout the consultation process and will be published as part of the Cabinet Member for Education and Learning Decision Meeting.

Consultations, approvals and overall timescales

1. It is proposed that the Woodfield School satellite site at Carrington School commences from 1 September 2023. The proposed changes require a period of consultation, the publication of Statutory Notices and the agreement of Surrey County Council’s Cabinet Member for Education and Learning if the proposal is to proceed.

2. The first stage of consultation was open from 21 February 2023 to 31 March 2023. During this period, Surrey County Council shared the proposal with the wider professional network, schools including headteachers and chairs of governors, with unions, parent representatives, partner agencies and with the staff and parents of the school subject to the proposals. The consultation was also shared with local councillors and residents, SEND Advice Surrey and Family Voice Surrey. The associated documentation was published on the Surrey County Council 'Surrey Says' website. Interested parties were invited to return responses to the consultation via an online form or alternatively email or post responses.
3. The consultation analysis is published at www.surreysays.co.uk on the Statutory Notice webpage alongside this document.

Key points from the consultation responses:

- 50 people responded to the consultation.
- 52% (26) of respondents agreed with the proposal, 32% (16) disagreed and 16% (8) didn't know how they felt about the proposal.
- 68% (34) of respondents left comments regarding the proposal.
- The theme with the highest prevalence in the comments was questions about funding, resources, provision and staffing.

Questions raised during the informal consultation period are addressed in this document and a Question and Answer document published alongside this Statutory Notice.

4. Statutory Notice is now open for a four-week period from Wednesday 19 April 2023 and concludes on Friday 19 May 2023.
5. The publication of Notices is when the local authority formally states that it intends to implement the proposed changes. This will be the final opportunity for consultees to make their views known before a final decision is taken. Following the consultation period officers will summarise the feedback and will report to the Cabinet Member for Education and Learning.

What happens next?

You can make representations, objections and comments using the online form at www.surreysays.co.uk. Alternatively, you can respond by email or post at the addresses given in the section [Making Representations, Objections and Comments](#).

Consultation Analysis

(Informal consultation and
Statutory Notices)

**Proposal to expand Woodfield School
onto a Specialist School Satellite site
at Carrington School**



Consultation Analysis – Proposal to expand Woodfield School onto a Specialist School Satellite site at Carrington School

Introduction

This report is an analysis of responses gathered on the proposal to expand Woodfield School onto a Specialist School Satellite site at Carrington School.

Surrey County Council published an informal consultation from 21 February 2023 to 31 March 2023.

Part 1 of this paper is an analysis of the responses received during the informal consultation notice period and Part 2 is an analysis of the responses during the Statutory Notice period. The summary and key points give a summary of the findings from both consultations. This paper will be submitted to the Lead Cabinet Member for Education and Learning for consideration to determine the statutory notices on 27 June 2023.

Consultation Summary

The aim of the consultation was to seek views on the proposal from all interested parties, particularly from pupils and their families who attend both Woodfield School and Carrington School, pupils and their families who may attend the schools in the future, and the views of the local community.

The informal consultation was open from 21 February 2023 to 31 March 2023. The associated documentation was published on the Surrey County Council '[Surrey Says](#)' website and circulated to local stakeholders. Interested parties were invited to return responses to the consultation via an online form or alternatively email or post responses.

A public meeting was held on 14 March 2023.

The Statutory Notices were published from 19 April 2023 to 19 May 2023. The associated documentation was published on the Surrey County Council 'Surrey Says' website and circulated to local stakeholders. The notices were also published in the Surrey Mirror on 20 April. Interested parties were invited to return responses to the consultation via an online form or alternatively email or post responses.

An Equality Impact Assessment (EIA) is in progress and has been informed by responses to the informal consultation period. The Equality Impact Assessment will continue throughout the statutory notice period and will be submitted with papers at the Cabinet Member for Education and Learning Meeting.

Key points from the consultation responses:

1. There were **50** responses to the informal consultation and **7** responses during the statutory notice period.
2. **52%** of respondents to informal consultation **agreed** with the proposal, 32% (16) disagreed and 16% (8) didn't know how they felt about the proposal.
3. **100%** of respondents to the statutory notices agreed with the proposal.
4. The theme with the highest prevalence in the responses to the informal consultation was questions about funding, resources, provision and staffing.

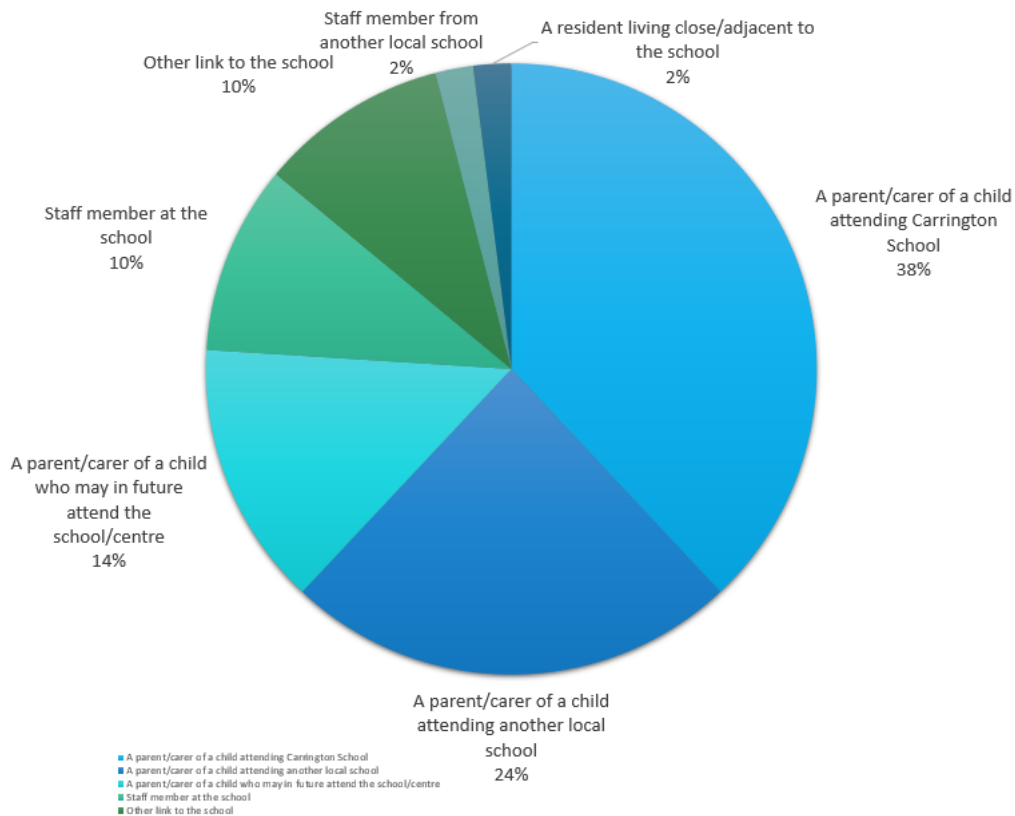
- The comments left during the statutory notices centred on the positive impact on inclusion and pupils attending the schools.

Part 1 – Informal Consultation

Quantitative Analysis

In total, there were 50 responses to the consultation. 52% (36) of respondents agreed with the proposal, 32% (16) of respondents disagreed with the proposal and 16% (8) of respondents stated they didn't know.

The chart below shows the category respondents selected to show their relationship to the school. Due to a technical difficulty some respondents did not have the ability to select parent/carer of a child attending Woodfield or parent/carer of a child attending Carrington. Therefore some respondents who selected A parent/carer of a child attending another local school may be parents of a child at Woodfield or Carrington.



Percentage who agreed/disagreed/didn't know by individual groups

There were 19 responders who selected parent/carer of a pupil attending Carrington School – 38%

5 agreed with the proposal, 9 disagreed with the proposal and 5 didn't know.

There were 19 responders who selected either parent/carer of a pupil attending another local school (24%) or parent/carer of a pupil who may attend the school in the future (14%)

10 agreed with the proposal, 6 disagreed with the proposal and 3 didn't know.

There were 11 responses from staff members at the school, staff member at another school and other links to the school.

10 agreed with the proposal and 1 disagreed with the proposal.

Qualitative Analysis

Respondents had the opportunity to add comments at the end of the survey. Out of the 50 responses received, 34 comments were made on the proposal. These comments were broadly themed and then separated into 8 possible tags. Each response could have more than one tag attached. The overall frequency of each of the tags provides an indicator of respondent's main concerns regarding the proposal.

Sub theme	Tag	Number of responses	Prevalence (% out of total responses)
Positive impacts	Need for more specialist provision	7	21%
	For students/pupils	6	18%
Negative Impacts	Inclusion/integration concerns	10	29%
	For students/pupils	11	32%
	Parking and traffic	4	12%
Questions and ideas	Funding, resources, provision and staffing	16	47%
	Benefits to Carrington school/inclusion for students	6	18%

Key themes from the consultation

Positive impacts

Need for more specialist provision

21% (7) of respondents commented on the need for more specialist provision with one comment stating there is a "need for this school and more schools like it" and another comment emphasising the "desperate need for more specialist spaces, both primary and secondary." At least two respondents highlighted the need for more places closer to home stating that the "current local specialist provisions are not sufficient for the calculated number of SEND children" and leave parents/carers "with no choice but to cross county borders and take well needed spaces from other SEND children."

"this is expansion is hopefully the beginning of some well overdue provision for these children"

"It would allow more with children with a MLD to be educated in their local area/community."

"Our vulnerable children need a safe, suitable and nurturing provision to achieve their full potential"

“As the Headteacher of a mainstream school, we have a number of children with specialist on their EHCP but they are unable to find a placement. This would really benefit the children who require specialist support”

For students/pupils

18% (6) of total responses observed that the proposal would have a positive impact on students and that “children at Carrington would benefit from this and the extra understanding and support” of the satellite site. One commenter highlighted that the “sharing of specialist teaching expertise” would be an “additional advantage for all professionals” and “excellent for all students.”

3 respondents spoke of the inclusive experience that the proposal would bring about for all students, with one commenter stating that “there is too much segregation for people with disabilities” and that mainstream pupils would benefit in being “more aware of children with additional needs.”

Another respondent reflected that it would be a “great lesson of acceptance and understanding for the Carrington School students but shouldn't be at the expense of the Woodfield students.” A further two respondents commented on the positive impact that the “sharing of specialist teaching expertise” would have and that “Carrington School has a good reputation for looking after SENS (sic) pupils and parents.”

“For students at the satellite to have representation in a mainstream school only serves for a more inclusive experience without forgoing specific support”

“As a parent who has visited Woodfield previously I know the school to be a wonderfully gentle and loving environment, I believe Carrington could improve on this”

“Anything to assist specialist school learning is a positive thing for the area”

Negative Impacts

Inclusion/integration concerns

Of the 50 comments made, 29% (10) respondents felt that the Woodfield satellite site at Carrington School could have a negative impact on the inclusion and integration of some students. One respondent wanted to “ensure the Carrington School is briefed and ensures to the best of their ability that children attending there are accepting of the kids there.” One respondent felt that parents would choose a specialist provision “due to the fact they would not cope with mainstream and the possible bullying that would take place” they were also concerned resources could be taken from the current Woodfield site.

Some respondents felt that the proposal hadn't gone far enough to explain “how the children of Woodfield are going to integrate with the children at Carrington for example will they be sharing the same communal areas, canteen, library, sports facilities etc” and that more thought was needed on “how Woodfield children would be included in Carrington.”

“I don't understand why you would want to place these children on the grounds if another secondary school where either they have the potential to cause disruption at the Carrington or they are still treated and views differently by the children at Carrington”

Some respondents misinterpreted parts of the proposal and worried that pupils at the satellite site would be wearing the Woodfield School uniform and be seen as different from other pupils

on the site at Carrington. They also worried that the proposal meant moving pupils who are currently at Woodfield School to the satellite site.

For students/pupils

32% (11) of total respondents voiced concerns that the proposal would have a negative impact upon the students, specifically pupils at Carrington school and the availability of staff and resources. Several commenters felt that Carrington School was already “stretching it’s resources” and “cannot cope with its own students, let alone anyone else’s with special learning needs.”

Three respondents referred to the impact of the Carrington School’s previous Ofsted inspection and the efforts required to strengthen its position whilst embedding the satellite site students “could result in the school slowing or even regressing back to where it was several years ago.” At least two comments left expressed fears that the additional pupils would have the “potential to cause disruption” and display behaviours that would take staff away from teaching.

“I don't think that at the moment, the school has the infrastructure to accommodate additional numbers, with too much reliance already on substitute teachers.”

“...we need to let the school start to work on to initially raise and build (it’s) own education rating - they are just at the start of this journey and do not need further challenges...”

Parking and traffic

12% (4) of respondents reported concerns around parking and additional traffic to the area around the school, citing the need to incorporate a “safe drop off point.” One comment highlighted that the current school traffic makes it “quite stressful and dangerous getting your child to the gate safely” and another pointed out that some students “may have anxiety and other needs that mean dropping off on a nearby road may not be acceptable.”

“There is already a significant issue with inadequate parking...[...]...and with no local on-street parking available for overflow this has to be addressed if the school is to retain staff”

“...it is already difficult to get near the school in the mornings to be able to get the children in the door on time. I think that you would also have complaints from local residents about the increased number of cars at these times”

Questions and ideas

Funding, resources, provision and staffing

47% (16) respondents had further questions regarding how the satellite site would be funded, staffed and what type of provision was being offered. 3 people commented on what they felt was a lack of space to accommodate more students with one person suggesting that “children with MLDs may well need more space and a less crowded/noisy environment than the one experienced by children at Carrington School.” Another commenter felt that there was little information available to indicate “where these new students will be taught as space must be limited already” and wished to “know more on how this will effect current students attending Carrington School.”

Several respondents queried “where the budget for these additional places will come from” and voiced concerns around “increasing capacity of the school which is already under pressure to offer services.”

Within the 16 comments, 2 were concerned with the impact on staffing and wanted to know if “any of the teachers (now or in future) from Carrington are to be utilised by the satellite school” and “if teachers from Woodfield are at Carrington teaching then surely that will take them away from teaching the children at Woodfield?” Other respondents wanted further information on the type of provision that was being offered and of “what ability the children will be on that satellite site”

“If resources at the Carrington are going to shared then I can see this causing a lot of timetabling problems and making the school busier at lunch and break times when there is already competition for space and use of the canteen etc”

“Will the new EHCP intake be using all the facilities/clubs etc?”

Benefits to Carrington school/inclusion for students

18% (6) respondents wanted to know more information about what benefits the satellite site would bring to pupils at Carrington School and how satellite site students would be integrated into the mainstream population. One respondent wished to know “what benefits (financial or otherwise) will Carrington school gain from annually from having the satellite school on their grounds” whilst another asked if “the children all mix together or taught separately?”

There’s little information on how this will affect the children at Carrington School, how will this benefit them. Will the Woodfield school pupils have access to Carrington facilities or be separate? More information is needed”

“I have a child at the Carrington school and would like to know how adding another 40 places for children (on roll at a different school) will impact the Carrington school children.

“Thought needed on how Woodfield children would be included in Carrington. They would stand out in their different (more bright) coloured uniform.”

“I don't know who would benefit here?? ECHP students possibly not as they are used to being in a provision for just those with EHCPs and what age would the students be?”

Some respondents misinterpreted parts of the proposal or had questions about the proposal. A Question and Answer document will be published alongside the statutory notices to clarify points mentioned in the comments above.

Public Meetings

An online public meeting was held on 14 March using MS Teams. There was a short presentation followed by a question and answer session for attendees.

9 people (not including school and Council staff) attended the meeting.

Part 2 – Statutory Notices

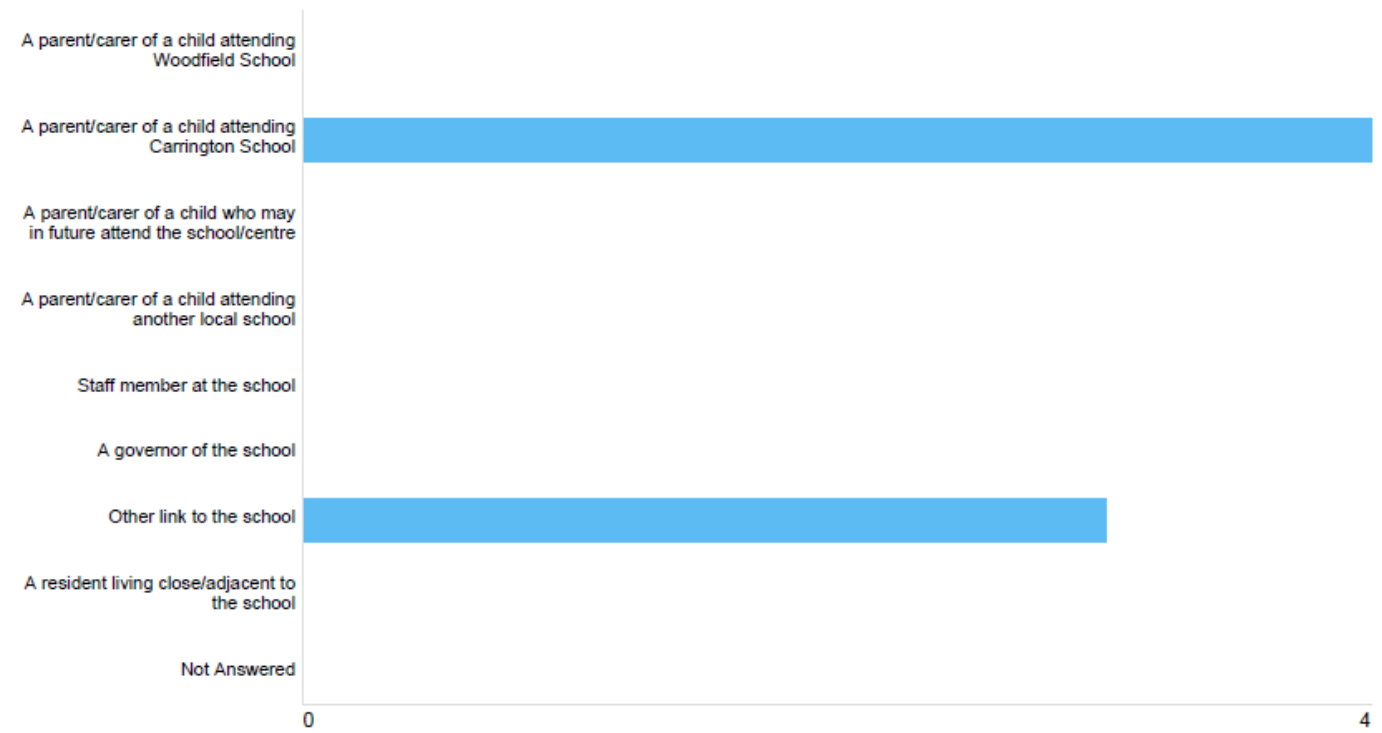
Quantitative Analysis

There were 7 responses to the consultation. 100% of respondents agreed with the proposal.

The chart below shows the distribution of responses to the consultation. Four respondents selected “A parent/carer of a child attending Carrington School”. The other 3 respondents selected “Other link the school” and provided further information about their relationship to the schools i.e., teacher from another local school.

What is your relationship with school?

Role - Role



Qualitative Analysis

Respondents had the opportunity to add comments at the end of the survey. Out of 7 respondents, 5 left comments.

The comments left all fell under two main themes; the **positive impact on inclusion** and the **positive impact on pupils** attending the schools.

“Done well, the integration benefits pupils and staff at both schools and their understanding of the needs of other people.”

“I feel that this would be a fantastic opportunity for both schools to collaborate and develop the delivery of the SEN offer..... I think it will also have a hugely positive impact on social, emotional, mental health of the pupils who do tend to struggle in a mainstream setting and have additional learning needs”

“I think this project can benefit Carrington students as well as Woodfield students enormously, it is really exciting. I am glad to see collaborative work going on between schools. Everyone benefits!”

Recommendations: what happens next?

The recommendation is that a report will be submitted to the Lead Cabinet Member for Education and Learning for consideration to determine the statutory notices at the decision meeting on 27 June 2023.

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Equality Impact Assessment

Equality Impact Assessment for the Proposal to expand Woodfield School onto a Specialist School Satellite site at Carrington School

Did you use the EIA Screening Tool?

Yes

1. Explaining the matter being assessed

This is a:

- A change to a service or function

Surrey County Council, in partnership with the Governing Body of Woodfield School, Carrington School and South East Surrey Schools Education Trust, is proposing to expand Woodfield School to create 40 additional places. The 40 place expansion will be provided on a specialist school satellite site at Carrington School. This would expand Woodfield School from 180 places to 220 places. All pupils will be on roll at Woodfield School and have an Education, Health and Care Plan (EHCP) that names Woodfield School satellite site at Carrington School as the appropriate placement to meet their individual needs.

Woodfield School currently provides specialist education for pupils aged 11-19 years with Moderate Learning Difficulties (MLD) and co-occurring needs. Woodfield School is still growing after expanding in September 2022 from 120 to 180 planned places (160 across Year 7 to Year 11 and 20 places across the sixth form). As of April 2023 there are currently 158 pupils on roll at the school, growing to 180 by September 2023.

Carrington School is an Academy within the South East Surrey Education Trust. It is a 7 form entry Secondary School in the borough of Reigate and Banstead with a published admission number (PAN) of 210 in Year 7. There are 1050 places across all year groups.

The proposal will impact:

- Parents and families of pupils currently attending Woodfield School or likely to attend the school in the future.
- Parents and families of pupils currently attending Carrington School or likely to attend the school in the future.
- Staff at Woodfield School and Carrington School
- Local children and young people with a school designation of Moderate Learning Difficulties (MLD) who will have an opportunity to gain a place at a specialist school or centre locally

How does your service proposal support the outcomes in [the Community Vision for Surrey 2030](#)?

Equality Impact Assessment

- Children and young people are safe and feel safe and confident.
- Everyone benefits from education skills and employment opportunities that help them succeed in life.
- Communities are welcoming and supportive, especially of those most in need, and people feel able to contribute to community life.

Are there any specific geographies in Surrey where this will make an impact?

- Reigate and Banstead and neighbouring boroughs in SE Surrey (Mole Valley, Tandridge).

Assessment team

Detail here who you have involved with completing this EIA:

- Rachael Wardell, Surrey County Council, Executive Director Children Families and Learning
- Liz Mills, Surrey County Council, Director of Education and Learning
- Eamonn Gilbert, Surrey County Council, Assistant Director Commissioning
- Jodi Emery, Surrey County Council, Service Manager, Commissioning
- Mike Singleton, Surrey County Council, Service Manager, Education Place Planning
- Emily George, Surrey County Council, Assistant Director, SEND Transformation
- Emilie Williams Jones, Surrey County Council, Programme Manager SEND Capital Programme
- Jane Keenan, Surrey County Council, Commissioning Manager, Education Place Planning
- Kim O'Malley, Surrey County Council, Commissioning Assistant, Education Place Planning
- Andrea Ashton-Coulton, Woodfield School, Headteacher
- Kerry Oakley, Carrington School, Headteacher
- Surrey County Council Capital Programme Board

Consultation Information:

Surrey County Council, Woodfield School and Carrington School consulted on the proposal to expand Woodfield School on a satellite site at Carrington School.

The aim of the consultation was to seek views on the proposal from all interested parties, particularly from pupils and their families who attend Woodfield School and Carrington School, pupils and their families who may attend the schools in the future, local schools and the local community.

Equality Impact Assessment

The **informal consultation** was open from 21 February to 31 March 2023. The associated documentation was published on the [Surrey County Council 'Surrey Says' website](#) and circulated to local stakeholders. Interested parties were invited to return responses to the consultation via an online form or alternatively email or post responses.

In total, there were 50 responses to the consultation on the proposed expansion. 52% (36) of respondents agreed with the proposal, 32% (16) of respondents disagreed with the proposal and 16% (8) of respondents stated they didn't know.

Respondents had the opportunity to add comments at the end of the survey. Out of the 50 responses received, 34 comments were made on the proposal. A full analysis of the responses has been published on the statutory notices page of the [Surrey Says website](#).

A public meeting online was held on 14 March 2023. 9 people (not including school and Council staff) attended the meeting. There was a short presentation followed by a question and answer session for attendees. A question and answer document has been published on the statutory notices page of the [Surrey Says website](#).

Statutory Notices were published from 19 April – 19 May 2022. The associated documentation was published on the [SurreySays Website](#) and circulated to local stakeholders. Interested parties were invited to return responses to the consultation via an online form or alternatively email or post responses.

There were 7 responses to the consultation. 100% of respondents agreed with the proposal to expand Woodfield School on a satellite site at Carrington School.

A full analysis of both consultations is available on the statutory notices page of the [Surrey Says website](#).

2. Service Users / Residents

Who may be affected by this activity?

There are 9 protected characteristics (Equality Act 2010) considered in the proposal. These are:

1. Age including younger and older people
2. Disability
3. Gender reassignment
4. Pregnancy and maternity
5. Race including ethnic or national origins, colour or nationality
6. Religion or belief including lack of belief
7. Sex
8. Sexual orientation
9. Marriage/civil partnerships

Equality Impact Assessment

Though not included in the Equality Act 2010, Surrey County Council recognises that there are other vulnerable groups which significantly contribute to inequality across the county and therefore they should also be considered within EIAs. If relevant, you will need to include information on the following vulnerable groups.

- Members/Ex members of armed forces
- Adult and young carers*
- Those experiencing digital exclusion*
- Those experiencing domestic abuse*
- Those with education/training (literacy) needs
- Those experiencing homelessness*
- Looked after children/Care leavers*
- Those living in rural/urban areas
- Those experiencing socioeconomic disadvantage*
- Out of work young people)*
- Adults with learning disabilities and/or autism*
- People with drug or alcohol use issues*
- People on probation
- People in prison
- Migrants, refugees, asylum seekers
- Sex workers
- Children with Special educational needs and disabilities*
- Adults with long term health conditions, disabilities (including SMI) and/or sensory impairment(s)*
- Older People in care homes*
- Gypsy, Roma and Traveller communities*
- Other (describe below)

(*as identified in the Surrey COVID Community Impact Assessment and the Surrey Health and Well-being Strategy)

Impacts have been identified under the protected characteristics **Age including younger and older people** and **Disability**. The following vulnerable groups have also been identified, **Children with Special educational needs and disabilities**.

Equality Impact Assessment

Disability

(Including Children with Special Educational Needs and Disabilities and Adult and Young carers)

Pupils at the school

There are 156 pupils currently on roll at Woodfield School.

Table 1: Number of Pupils on roll at Woodfield School by National Curriculum Year (NCY) Group October 2022 Census

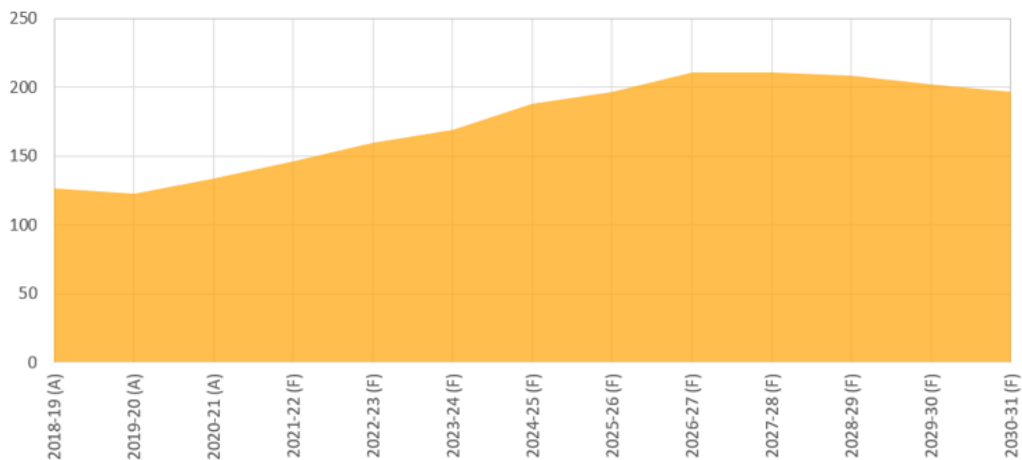
	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13	Year 14	Total
Number of pupils currently at Woodfield School	28	33	27	28	20	6	12	2	156

Pupils who may attend the school in the future

The expansion on the new site will be for up to 40 pupils with Moderate Learning Difficulties (MLD) and co-occurring needs from Year 7-11 with an Education Health and Care Plan (EHCP) in Surrey.

Graph 1 shows a forecast 32% increase in demand for Moderate Learning Difficulties (known locally as Learning and Additional Needs) designated specialist school places from 2022/23 to 2026/27. This is equivalent to circa 50 additional places.

Graph 1 - Year 7 to 11 Pupils residing in South East Surrey who are expected to need a Specialist Place with a designation of Moderate Learning Difficulties (MLD), known locally as Learning and Additional Needs (LAN)



Equality Impact Assessment

The Report to Surrey County Council on 28 March 2023 [SEND Capital Programme 2023 2024 Delivery Tranche](#) outlines the delivery of additional specialist school places and intended benefits to Surrey’s children, young people and residents:

1. Benefits realisation ensures Surrey’s maintained specialist education provision is fit for purpose and creates additional employment/supported internship opportunities for residents around areas of expansion.
2. Children, young people, and families can access the same level of high-quality support wherever they live in Surrey. We have a good, shared understanding of our children and young people who have additional needs and disabilities in Surrey and our support offer matches their identified needs.
3. Expanding Surrey’s specialist provision aligns with the Preparation for Adulthood programme and strategy for post-16 to create local further education and employment pathways such as apprenticeships and supported internships. This enables young people who have additional needs and disabilities to make a successful transition to adulthood and secure employment.
4. Capacity created locally will also make certain that SEND home to school transport distance and costs are reduced so that pupils attend their closest most appropriate school with shorter journey times. Opportunities for developing independent travel skills can be maximised as a result of children and young people being educated closer to home. This will also address local congestion around school sites as well as traffic flow around the county, which will be of benefit to Surrey’s Green Agenda.
5. The approved remodification and expansion programme will ensure that additional places are matched appropriately to need type, phases of education and geographic locations.

Describe here suggested mitigations to inform the actions needed to reduce inequalities.

A Question and Answer document has been published to answer any questions and address potential negative impacts, the full document is published at www.surreysays.co.uk on the Statutory Notices Consultation page.

Question		Response
Physical space at the school		
1.	Where in the school is the proposed provision?	The provision is being proposed to be a refurbishment in the Deneb building at Carrington School. It will have a complete refurbishment to meet the needs of Woodfield School and will have access to private outside space. One entrance is also into the main

Equality Impact Assessment

		<p>school site so providing opportunities for the students to have access to the main school facilities. The school has a second secure line with electric gates controlled by the reception areas for anyone entering or exiting the building so the students are all kept as safe as possible all of the time. This is a similar set up to Woodfield school.</p>
<p>2.</p>	<p>What building work will be required for the project?</p>	<p>A feasibility study is underway and will inform the development approach required to refurbish and adapt existing internal space at Carrington School to create a satellite centre within the school. The feasibility study will consider temporary accommodation for September 2023. The permanent building expansion is due to be completed in September 2024 and will be subject to any relevant permissions.</p> <p>Reprovision of any space utilised for the satellite centre will be determined through the feasibility study. The refurbishment and reprovision will benefit all pupils at Carrington School including pupils attending the Woodfield Satellite, with specialised spaces for Art and Food Technology.</p> <p>Initial temporary accommodation and/or refurbishment work will be completed by September 2023. The full building project is scheduled to be complete by September 2024.</p>
<p>Inclusion</p>		
<p>3.</p>	<p>What actions will be put in place in terms of inclusion at Carrington School?</p>	<p>The aim is for the provision to be a fully inclusive environment. This is a hybrid model and integration will need to take place academically as well as socially and emotionally. Timetables will be managed individually for each pupil. The plan would be for pupils attending the Woodfield Satellite to spend part of their day accessing learning and support in the bespoke learning space for the satellite site and then also have access to mainstream classes for part of the day linked to subject options and accreditation opportunities.</p>

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		<p>This will be assessed by individual needs and planned with the staff on both sites.</p> <p>Woodfield Satellite will have the opportunity to offer outreach and support for Carrington pupils where pupils will be able to access the Woodfield satellite for specific and bespoke intervention and support, in liaison with parent carers and relevant professionals.</p>
4.	Will pupils feel part of Woodfield School or Carrington School?	<p>Pupils will wear the Carrington School uniform and feel part of the school with inclusion in mainstream lessons and social times where appropriate.</p> <p>However pupils will be on roll at Woodfield School and the staff who work specifically in the centre at Carrington will be employed by Woodfield School. Therefore, pupils will benefit from the specialist teaching of a Specialist School while attending mainstream School with their peers in their local community.</p>
5.	Where will pupils attending the satellite site eat lunch or take break times?	<p>Pupils attending the satellite site will have the opportunity to spend lunch and break time in an environment that is individual to their needs. This could be spending time with mainstream pupils or attending clubs and whole school activities. Quieter areas close to the satellite site will also be available for all pupils who need it.</p>
Partnership between Woodfield School and Carrington School		
6.	How will any potential bullying issues be dealt with?	<p>Both Woodfield School and Carrington School have an Anti-bullying policy and will work together to prevent bullying and offer support when needed.</p> <p>Woodfield School Anti-bullying Policy states “We would expect pupils to feel safe in school, including an understanding of the issues relating to safety, such as bullying. We also want them to feel confident to seek support from school should they feel unsafe or concerned”.</p>

Equality Impact Assessment

		<p>The links to each schools Anti-Bullying Policy are available below:</p> <p>Anti-bullying policy - Woodfield School</p> <p>Anti-Bullying-Policy-2022.pdf (carringtonschool.org)</p>
<p>7.</p>	<p>How much contact will pupils at the satellite site have with the Woodfield School main site?</p>	<p>The pupils will be based at the Carrington School site and the Carrington School pupils will become their immediate peer group.</p> <p>On the rare occasion that pupils at the Woodfield site would benefit from inclusion and access to specific GCSE offer then those pupils would be provided with a bespoke curriculum timetable and this would be in agreement with parents/carers and supporting professionals.</p> <p>The satellite leadership will liaise with Carrington School leadership to identify where there are opportunities for celebration/joint events.</p>
<p>8.</p>	<p>What is the benefit/impact of the satellite site for existing Carrington students?</p>	<p>Developing a sustainable offer to support pupils with Moderate Learning Difficulties (MLD) will benefit the whole school.</p> <p>The satellite centre is an expansion of Woodfield School and a partnership agreement between Woodfield School and Carrington School and South East Surrey Schools Education Trust, will include how the two schools will work together to benefit both schools.</p> <p>On the very rare occasion that a young person at Carrington School would benefit from the provision at the Woodfield Satellite centre, this will only be considered through significant liaison with parents/carers and the young people themselves and agreed via the Annual Review of the EHCP process with all relevant professionals - at which point the EHCP will be amended to reflect the change of placement.</p>

Equality Impact Assessment

		<p>Staff at Carrington School will continue to support all pupils in the school. All staff will benefit from shared learning and resources available with the additional staff employed by Woodfield School at the satellite centre. This will influence how all pupils are supported across the school.</p> <p>Pupils attending a mainstream school where there is a specialist school satellite benefit from the inclusive environment across the whole school.</p> <p>Carrington school will get new facilities that will support the learning of all pupils and improve the environment for staff.</p>
9.	Does this mean that Woodfield School will be joining the South East Surrey Schools Education Trust (SESSET).	Woodfield School currently maintains the status as Community School (a state-maintained school). If there are any thoughts in the future in relation to considering Trust status, a due diligence process, including consultation, would be undertaken and decisions made as an outcome of the process.
Traffic, Travel and Transport		
10.	Will the traffic at drop off and pick up times be increased by the expansion?	A travel plan will be completed alongside the feasibility study and reducing any impact on traffic in the area will be addressed. The longer-term aim is to provide a provision where local young people can attend and make their own way to and from school, giving them the independence skills we hope to provide all young people.
Finance and Resources		
11.	How will the satellite site/expansion be funded?	<p>The capital funding for the expansion has been approved by Surrey County Council Cabinet from the SEND Capital Grant as part of the SEND Capital Programme.</p> <p>Woodfield School will receive £10,000 for each planned place commissioned (40 places) and will also receive a "Top up" sum for each pupil on roll at the school. This is determined against</p>

Equality Impact Assessment

		individual pupils' needs. Top up rates are reviewed annually by the Local Authority.
12.	Will staff be expected to work across both sites?	<p>Staff appointed to Woodfield School main site will remain on that site unless they express an interest in the Satellite provision, at which point this will be considered alongside any potential impact this may have on both or either site. Staff will be offered equality of opportunity for any posts that are advertised.</p> <p>Posts within the satellite expansion will be appointed to and the leadership structure determined and appointed to, to accommodate expansion requirements.</p> <p>The Leadership and Governance of the satellite site remains with the Governing Body of Woodfield School. Staff will be employed by Woodfield School, and the Headteacher and Governing Body will be responsible for recruiting and managing staff at the satellite site at Carrington School.</p>
Admissions		
13.	How will parents know about the provision if it has not been formally agreed yet?	<p>As this project is part of the SEND Capital Programme, Surrey County Council are working at pace to create places as quickly as possible. Now that the consultation is open, SEND case workers will be letting parents know about the provision.</p> <p>Woodfield School and Carrington School are giving information to prospective pupils as queries arise.</p> <p>Formal placements can only be made after the Cabinet Member for Education and Learning decision meeting on 27 June 2023. Subject to this decision, the first cohort of pupils will start in September 2023.</p>
14.	How will pupils be allocated a place at the satellite site?	Pupils will be allocated a place at the Woodfield School Satellite site at Carrington School by Surrey County Council's SEND Admissions Team. All pupils will have an Education Health and Care Plan (EHCP) that

Equality Impact Assessment

	<p>Will they be pupils already attending Woodfield School or Carrington School?</p>	<p>names Woodfield School Satellite Site at Carrington School.</p> <p>Parents of pupils with an Education Health and Care Plan (EHCP) should follow the admissions guidance for children with an EHCP, which is available on the Surrey County Council website.</p> <p>The additional places created through establishing a Woodfield School satellite site at Carrington School are new specialist places for pupils who need specialist teaching but also access to inclusion in mainstream. Therefore, this is a new cohort of pupils rather than pupils already attending either school.</p> <p>However, in exceptional circumstances, and following an annual review of a pupil's Education Health and Care Plan a change in placement is identified, transition to a placement at the satellite site may be considered.</p>
<p>15.</p>	<p>Some pupils require a Specialist School environment, rather than mainstream. How will you ensure pupils are not moved from the main site at Woodfield School to the Satellite Site?</p>	<p>The establishment of a satellite site does not mean that pupils will be required to move between the two sites.</p> <p>There is no change to the current number of pupils attending the main site at Woodfield School. The satellite site is creating new places with additional staff and resources so will not impact the current offer at the main site.</p> <p>A pupil's EHCP will name either Woodfield School or Woodfield School Satellite Site at Carrington School. Staff will benefit from shared training across the two sites. There may be opportunity for all pupils to benefit from resources across both sites with planned joint activities or events.</p> <p>Pupils attending Woodfield School main site will remain at the main site unless it is considered in their best interest to have an extended offer at the Carrington site. This will only be considered through significant liaison with parents/carers and the young people</p>

Equality Impact Assessment

		themselves and agreed via the Annual Review of EHCP process.
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What other changes is the council planning/already in place that may affect the same groups of residents? Are there any dependencies decision makers need to be aware of?

The proposal to expand Woodfield School on a satellite site at Carrington School is part of the strategy developed by Surrey County Council to expand the specialist education estate by more than 2,300 places to meet projected demand in the long-term.

[202303 SEND Capital Programme 2023-24 Delivery Tranche Part 1 FINAL.pdf \(surreycc.gov.uk\)](#)

[Phase 4 Developing local SEND Provision in Surrey to meet demand in 2023/24 onwards- final report.pdf \(surreycc.gov.uk\)](#)

[Developing Local Special Educational Needs and Disability \(Send\) Provision in Surrey to Meet Demand From 2023/24 Onwards](#)

Any negative impacts that cannot be mitigated?

No

Equality Impact Assessment

Age including younger and older people

The proposal positively impacts pupils aged 11 to 16 years old with moderate learning difficulties who need a specialist school place with access to inclusion in a mainstream school.

Describe here suggested mitigations to inform the actions needed to reduce inequalities.

N/A

What other changes is the council planning/already in place that may affect the same groups of residents? Are there any dependencies decision makers need to be aware of?

The proposed expansion of Woodfield School on a satellite site at Carrington School is part of the strategy developed by Surrey County Council to expand the specialist education estate by more than 2,300 places to meet projected demand in the long-term.

[202303_SEND_Capital_Programme_2023-24_Delivery_Tranche_Part_1_FINAL.pdf \(surreycc.gov.uk\)](#)

[Phase 4_Developing_local_SEND_Provision_in_Surrey_to_meet_demand_in_202324_onwards- final_report.pdf \(surreycc.gov.uk\)](#)

[Developing Local Special Educational Needs and Disability \(Send\) Provision in Surrey to Meet Demand From 2023/24 Onwards](#)

Any negative impacts that cannot be mitigated?

No

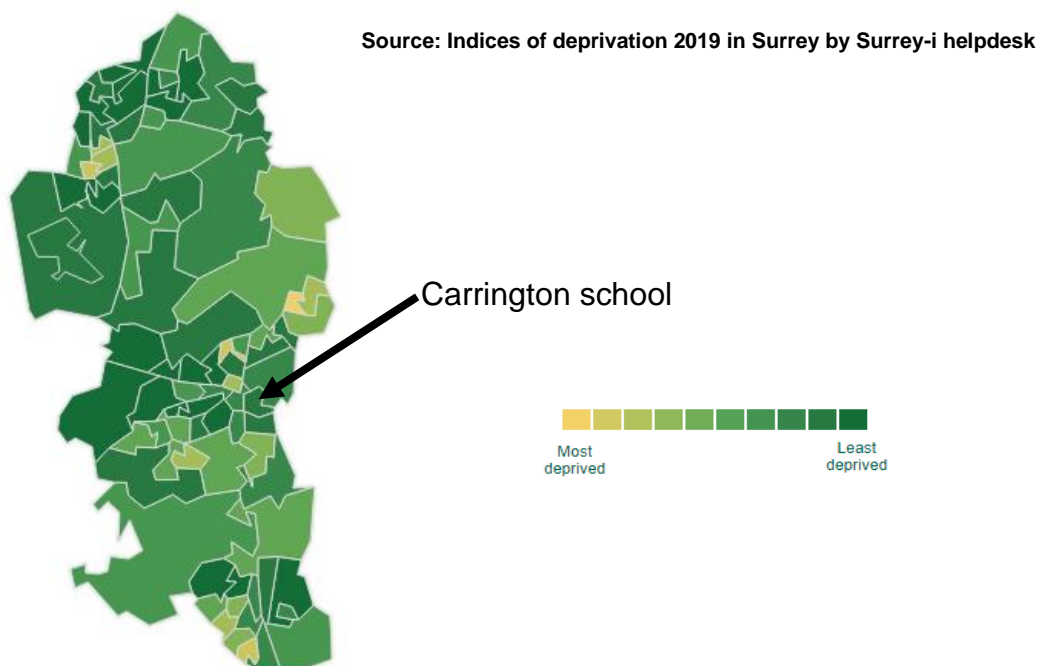
Equality Impact Assessment

Socio economic disadvantage

[The Indices of deprivation 2019](#) finds that 4 out of 86 Lower Layer Super Output Areas (LSOA) in Reigate and Banstead are between 10%-30% most deprived in the country. Only 15 out of 86 areas are more deprived than 50% of England. 22 out of 86 LSOAs in Reigate and Banstead are in the least deprived 10% in the country. Carrington School is close to LSOA 011A which is in the 50-60% most deprived areas in the country.

Figure 1: English Index of Multiple Deprivation Reigate and Banstead

Map of Reigate and Banstead



Positive impact: More families will be able to access specialist provision closer to home.

Describe here suggested mitigations to inform the actions needed to reduce inequalities.

Placements co-ordinated through the SEND admissions process will place pupils at the appropriate placement identified through the Education Health and Care Plan. Additional local places will mean more pupils will be able to attend provision local to home.

Equality Impact Assessment

What other changes is the council planning/already in place that may affect the same groups of residents? Are there any dependencies decision makers need to be aware of?

The development of the proposed expansion of Woodfield School on a satellite site at Carrington School is part of the strategy developed by Surrey County Council to expand the specialist education estate by more than 2,300 places to meet projected demand in the long-term.

[202303_SEND Capital Programme 2023-24 Delivery Tranche Part 1 FINAL.pdf \(surreycc.gov.uk\)](#)

[Phase 4 Developing local SEND Provision in Surrey to meet demand in 202324 onwards- final report.pdf \(surreycc.gov.uk\)](#)

[Developing Local Special Educational Needs and Disability \(Send\) Provision in Surrey to Meet Demand From 2023/24 Onwards](#)

Any negative impacts that cannot be mitigated?

No

Equality Impact Assessment

3. Staff

Any impacts for staff with protected characteristics will be considered by the Governing Body of Woodfield School and by the South East Surrey Education Trust for staff at Carrington School. There are no planned changes to existing staff contracts.

Positive impact: The satellite site offers opportunities for staff who would like to apply for new positions created. Partnership between the two schools brings training and development opportunities for all staff.

Describe here suggested mitigations to inform the actions needed to reduce inequalities.

Communication and consultation with staff throughout the decision-making process.

What other changes is the council planning/already in place that may affect the same groups of residents? Are there any dependencies decision makers need to be aware of?

The development of the proposed expansion of Woodfield School on a satellite site at Carrington School is part of the strategy developed by Surrey County Council to expand the specialist education estate by more than 2,300 places to meet projected demand in the long-term.

[202303 SEND Capital Programme 2023-24 Delivery Tranche Part 1 FINAL.pdf \(surreycc.gov.uk\)](#)

[Phase 4 Developing local SEND Provision in Surrey to meet demand in 202324 onwards- final report.pdf \(surreycc.gov.uk\)](#)

[Developing Local Special Educational Needs and Disability \(Send\) Provision in Surrey to Meet Demand From 2023/24 Onwards](#)

Any negative impacts that cannot be mitigated?

No.

4. Recommendation

Based your assessment, please indicate which course of action you are recommending to decision makers. You should explain your recommendation below.

- **Outcome One: No major change to the policy/service/function required.** This EIA has not identified any potential for discrimination or negative impact, and all opportunities to promote equality have been undertaken
- **Outcome Two: Adjust the policy/service/function** to remove barriers identified by the EIA or better advance equality. Are you satisfied that the proposed adjustments will remove the barriers you identified?
- **Outcome Three: Continue the policy/service/function** despite potential for negative impact or missed opportunities to advance equality identified. You will need to make sure the EIA clearly sets out the justifications for continuing with it. You need to consider whether there are:
 - Sufficient plans to stop or minimise the negative impact
 - Mitigating actions for any remaining negative impacts plans to monitor the actual impact.
- **Outcome Four: Stop and rethink the policy** when the EIA shows actual or potential unlawful discrimination. (For guidance on what is unlawful discrimination, refer to the [Equality and Human Rights Commission's guidance and Codes of Practice on the Equality Act](#) concerning employment, goods and services and equal pay).

Recommended outcome:

- **Outcome One: No major change to the policy/service/function required.** This EIA has not identified any potential for discrimination or negative impact, and all opportunities to promote equality have been undertaken.

Explanation:

No negative equalities impacts have been identified.

5. Action plan and monitoring arrangements

There is no current action plan as no negative impacts have been identified.

6a. Version control

Version Number	Purpose/Change	Author	Date
0.1	Draft	Kim O'Malley	5 May 2023
0.2	Amendments to draft at end of Informal Consultation	Kim O'Malley	5 May 2023
0.3	Final draft at the end of the Statutory Notice period	Jane Keenan	20 May 2023
1	Final version for Cabinet Member of Education and Learning Decision Meeting	Jane Keenan	16 June 2023

Equality Impact Assessment

6b. Approval

Secure approval from the appropriate level of management based on nature of issue and scale of change being assessed.

Approved by	Date approved
Head of Service - Liz Mills	15 June 2023
Head of Service – Lucy Clements	16 June 2023
Cabinet Member – Clare Curran	16 June 2023
Directorate Equality Group – Liz Mills	15 June 2023

EIA author: Jane Keenan, Commissioning Manager, Education Place Planning

6c. EIA Team

Name	Job Title	Organisation	Team Role
Jane Keenan	Commissioning Manager	SCC	Author, Project Manager
Kim O'Malley	Commissioning Assistant	SCC	Project Group member
Emilie Williams Jones	Programme Manager, SEND Capital Programme	SCC	Programme Manager
Andrea Ashton-Coulton	Headteacher	Woodfield School	Service Expert
Kerry Oakley	Headteacher	Carrington School	Service Expert
Liz Mills	Director of Education and Learning	SCC	Sponsor

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